

AD-A127 002

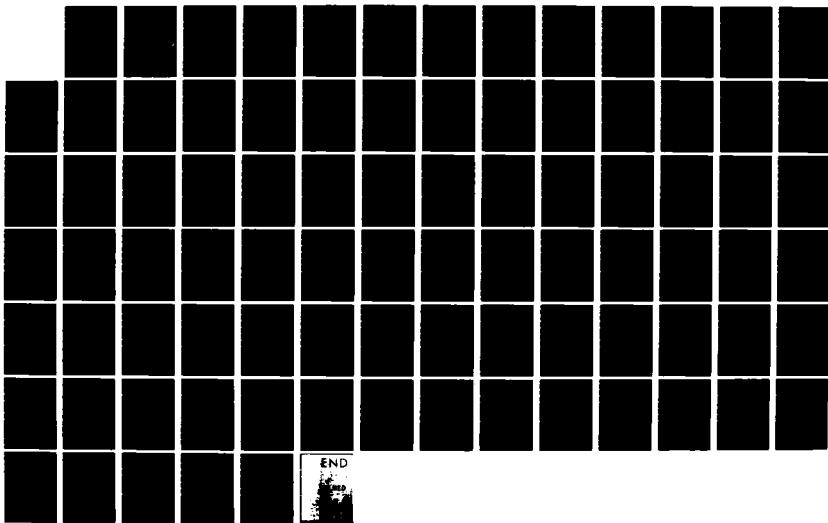
THE TOTAL LIBRARY SYSTEM (TLS) VOLUME 2 THE FILES(U)
CORPS OF ENGINEERS CHICAGO ILL NORTH CENTRAL DIV
W R SCHNEIDER 1983

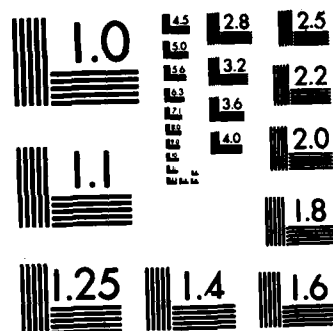
1/1

UNCLASSIFIED

F/G 5/2

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MICROCOPY RESOLUTION TEST CHART
NATIONAL BUREAU OF STANDARDS-1963-A

UNCLASSIFIED

SECURITY CLASSIFICATION OF THIS PAGE (When Data Entered)

REPORT DOCUMENTATION PAGE		READ INSTRUCTIONS BEFORE COMPLETING FORM
1. REPORT NUMBER	2. GOVT ACCESSION NO. AD-A127002	3. RECIPIENT'S CATALOG NUMBER
4. TITLE (and Subtitle) The TOTAL LIBRARY SYSTEM (TLS): V.2 The Files.		5. TYPE OF REPORT & PERIOD COVERED Final Report 1983
		6. PERFORMING ORG. REPORT NUMBER
7. AUTHOR(s) W. Richard Schneider		8. CONTRACT OR GRANT NUMBER(s)
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11. CONTROLLING OFFICE NAME AND ADDRESS U.S. Army. Corps of Engineers. North Central Division. Administrative Services. Library. 536 S. Clark St./Chicago, IL 60605		12. REPORT DATE 1983
		13. NUMBER OF PAGES 82 p.
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19. KEY WORDS (Continue on reverse side if necessary and identify by block number) 1. LIBRARIES 2. AUTOMATION 3. DATA PROCESSING 4. ENGINEERING 5. COMPUTER PROGRAMS		
20. ABSTRACT (Continue on reverse side if necessary and identify by block number) This report is part of a series describing the use of the Boeing EKS1 System in library automation at the library of the U.S. Army. Corps of Engineers. North Central Division Library in Chicago, Illinois. This volume includes the files, the internal file structures, and related information. Fields are specified, a group of records are presented, and the search access points are demonstrated.		

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EDITION OF 1 NOV 65 IS OBSOLETE

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SECURITY CLASSIFICATION OF THIS PAGE (When Data Entered)

DTC FILE COPY

THE TOTAL LIBRARY SYSTEM (TLS) :

V.2 THE FILES.

BY

W. RICHARD SCHNEIDER

1983

U.S. ARMY.
CORPS OF ENGINEERS.
NORTH CENTRAL DIVISION.

ABSTRACT

This report is part of a series describing the use of the Boeing EKSI System in library automation at the library of the U.S. Army. Corps of Engineers. North Central Division Library in Chicago, Illinois. This volume includes the files, the internal file structures, and related information. Fields are specified, a group of records are presented, and the search access points are demonstrated.

Z678.9

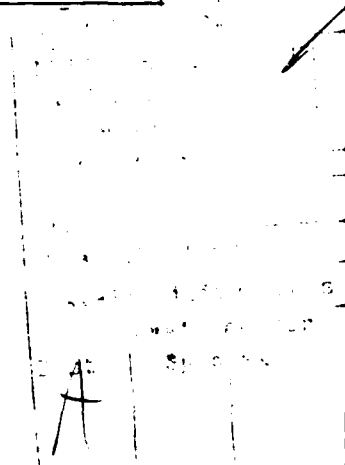
S359 Schneider, W. Richard, 1940-

The TOTAL LIBRARY SYSTEM (TLS). / by W. Richard Schneider.--Chicago, Ill; U.S. Army. Corps of Engineers. North Central Division. Library; Springfield, VA.; Available at NTIS, 1983.

leaves : ill. ;29 cm.

Content: V.1. What it can do for you.--V.2 The files.--V.3. The procedure manual.

1. Libraries--Automation. 2. Electronic data processing--Library science. 3. Libraries, Governmental, administrative, etc. 4. EKSI (Computer program). TLS (Computer program). I. U.S. Army. Corps of Engineers. North Central Division. Library. II. Title.



FILE DESCRIPTION

<u>File Name</u>	<u>File Type</u>	<u>Order of Records Within the File</u>
EXPLAIN	public	By file name.
USER	private	By user sequence number.
PROFILE	private	By user sequence number.
TITL2	public	By short form of the Library of Congress number.
SHELF	public	By short form of the Library of Congress number.
CATCOST	private	By requisition number.
CATCHG	private	By Library of Congress number including edition year and copy number--as on label of book, etc.
CONTIN	public	By short form of the Library of Congress number.
LIST	public	One record used as a standard for formulating a locally produced Library of Congress number.
MAGLIST	public	Be periodical sequence number. Titles are in alphabetical order.
MAGCOST	private	By periodical sequence number.
MAGVEND	public	By periodical sequence number.
MAGCHG	private	Random order. First go to end of records.
ROUTE	private	By periodical sequence number.
MAGDATE	public	By periodical sequence number.
OTHCOST	private	By requisition number.
OTHCHG	private	Random order. First go to end of records.
PIR2	public	By short Library of Congress catalog number, then line number.
ORDER	private	By requisition number.

FILE DESCRIPTION CONT'D

<u>File Name</u>	<u>File Type</u>	<u>Order of Records Within the File</u>
LAWSHF & MILSHF	PUBLIC	By Library of Congress number.
LAWOUT & MILOUT	PUBLIC	By Library of Congress number.
LAWSAVE & MILSAVE	PUBLIC	By Library of Congress number.

EXPLAIN

The EXPLAIN file exists in order to justify the need for all files, and to answer critical questions such as internal filing order, or the interrelationship between files when performing the functions of the library.

FULL RECORDS

C>GET,EXPLAIN
C>CME,EXPLAIN
E>L /PERIODICAL/;L;L;L;L;L;L;L;L;L;L
ROUTE. ORDER. BY PERIODICAL SEQUENCE NUMBER.
ROUTE. WHY. USER SEQUENCE NUMBERS AND PERIODICAL TITLE SEQUENCE NUMBERS
REDUCED VARIABLE FIELD PROBLEMS TO STANDARD LENGTH ZONES.
ROUTE. WHY. IT CAN SERVE AS AN UPDATED PERIODICAL ROUTING LIST FOR THE
MAILROOM SAVING CURRENT MANUAL UPDATE TIME.
MAGCHG. WHY. TO LIST QUICKLY THE PERIODICALS CHARGED TO INDIVIDUALS.
MAGCOST. ORDER. BY PERIODICAL SEQUENCE NUMBER.
MAGVEND. ORDER. BY PERIODICAL SEQUENCE NUMBER MODIFIED TO ALLOW MANY LINES
PER RECORD.
MAGVEND. WHY. A MODIFIED PERIODICAL SEQUENCE NUMBER WAS USED ALLOWING
UNLIMITED LINES PER RECORD. THIS PREVENTS NEEDLESS SCATTERING OF INFO.
MAGDATE. ORDER. BY PERIODICAL SEQUENCE NUMBER.
MAGLIST. ORDER. BY PERIODICAL SEQUENCE NUMBER. TITLES IN A-Z ORDER.
MAGLIST. WHY. A PERIODICAL TITLE SEQUENCE NUMBER WAS ADDED TO SAVE AND INSURE
THE USE OF LESSER AMOUNTS OF COMPUTER SPACE.
MAGLIST. WHY. A SEQUENCE NUMBER IS MUCH SHORTER THAN A TITLE AND IS USED IN
MANY RELATED PERIODICAL PROGRAMS.
MAGLIST. WHY. IT PROVIDES A CURRENT LISTING AND LOCATION FOR ALL PERIODICALS.
MAGLIST. DO. ADD GPO SHORT ACCOUNTING CODES FOR EACH GPO PERIODICAL TITLE.
OTHCHG. WHY. UNCATALOGED TITLES OTHER THAN PERIODICALS CAN BE CHARGED
HERE. A NEWER PROGRAM CALLED CATCHG WILL HANDLE MOST TITLES IN THE PROGRAM.
EOI.
EOI.
EOI.
EOI.
E>FILE,0
EXPLAIN EDITED AND REPLACED.
C>BYE
JOB PROCESSING CCUS 6.374
BYE 82/04/29. 07.50.11.

USER

This file has six zones or tabsets: sequence number, user name, phone, office symbol, arrival date, and a special messages section. The file was planned to expand to fifty new people between each current name. New personnel can be indicated for special treatment. The special messages zone shows a temporary new location along with phone number and expected return date. The currency of this file is essential because relocating personnel often have materials charged to them during their temporary absence.

ZONES

C>GET,USER
C>CME,USER
E>L /1/
1 15 35 50 60 83
E>PR 7
1 15 35 50 60 83
1 (SEQUENCE NUMBER) 111 10 01400
15 (USER NAME) JIM SIMSHONIS
35 (PHONE) 8 9999
50 (OFFICE SYMBOL) CP Z
60 (FIRST DIRECTORY) JAN99
83 (REPLACING .. MESSAGE) TEMPORARILY GONE

FULL RECORDS

111 10 00001	VIRGINIA ABRAHAM	3 5106	DC FC
111 10 00050	TED AKLINSKI	3 5646	EP E
111 10 00100	EMMA ALSTON	3 7505	DC FC
111 10 00150	LLOYD ASKEW	3 5026	DC FE
111 10 00200	ESTER ATILANO	3 1494	PD PL
111 10 00250	DENVER AUSTIN	3 9060	PD ER
111 10 00300	JACK BACH	3 7457	RE M
111 10 00350	AL BEHM	3 6345	PD
111 10 00370	BOB BELANGER	3 6321	PO
111 10 00400	MARGE BELCHER	3 4622	DC M
111 10 00450	BENNETT C	3 1273	DO OP
111 10 00500	EVELYN BERNSEE	3 4556	RE E
111 10 00600	BERNY BOCHANTIN	3 5275	EM
111 10 00650	BILL BRADLEY	3 4092	DC FS

LOCATE BY SEQUENCE NUMBER

E>L /00001/
111 10 00001 VIRGINIA ABRAHAM 3 5106 DC FC

LOCATE BY LAST NAME

E> /BRADLEY/
111 10 00650 BILL BRADLEY 3 4092 DC FS

LOCATE BY FIRST NAME

E>L /JIM/;L;L;L;L				
111 10 04250	JIM KOONS	6 8383	AS	
111 10 04600	JIM LAWLER	3 6384	AS MR	
111 10 05150	JIM MAZANEC	3 7132	ED W	
111 10 05600	JIM MINTER	3 4092	DC A	DEC 81
111 10 06800	JIM RAMP	3 1279	DO OP	

LOCATE BY PHONE NUMBER

E>L /3 4092/				
111 10 00650	BILL BRADLEY	3 4092	DC FS	

LOCATE BY DEPARTMENT SYMBOLS

E>ZONE 50 51				
E>L /PD/;L;L;L;L;L				
111 10 00200	ESTER ATILANO	3 1494	PD PL	
111 10 00250	DENVER AUSTIN	3 9060	PD ER	
111 10 00350	AL BEHM	3 6345	PD	
111 10 01450	CHERYL DAVIS	3 6340	PD PF	
111 10 01600	MACK DIXON	3 6349	PD PF	
111 10 01700	DEAN EITEL	3 6320	PD ER	
111 10 01800	ALAN ENG	3 1078	PD PL	

LOCATE BY DEPARTMENT SECTION

E>ZONE 53 54				
E>L /ER/;L;L;L;L				
111 10 00250	DENVER AUSTIN	3 9060	PD ER	
111 10 01700	DEAN EITEL	3 6320	PD ER	
111 10 02000	GENE FLEMING	6 5469	PD ER	
111 10 07400	BILL SCHMITZ	6 5470	PD ER	
111 10 09150	DENISE WHITE	3 6367	PD ER	

E>FILE,0
USER EDITED AND REPLACED.
C>BYE
JOB PROCESSING CCUS 7.019
BYE 82/04/29. 09.41.57.

SELECT DESIRED SERVICE: (XA1

PROFILE

The PROFILE file aids a librarian to direct any unusual questions to the proper individuals. In a sense, it is a detailed directory that could be used by a telephone operator. But, it goes deeper than that. It is planned to be able to connect newly cataloged monographs with the listing of interests as provided by individuals. Information for this file was taken from a form that was circulated to workers and followed up by interviews. Lists of books and periodicals charged to individuals are also used in making a profile. The use of this file as a device to know who is concerned with a specific query is practical. The cost of comparing a profile to new titles entering the library is currently prohibitive.

INDIVIDUAL PROFILE

Name: Frederick E. Suhm
Office Symbol: NCDED-VE
Phone: 353-4763

1. What Districts do you work with? (e.g. Rock Island) All
2. What general areas of interest do you work with? (e.g. flood protection)
Value Engineering Mechanical Design Review
Architect/Engineer Selection Math Models & Econ & Statistics
3. What specific project names do you work with? (e.g. Ellicott Creek)
No specific projects - those with VE studies
 those whose design being done by A/E
 those with pumping station (Flood control)
 regression analysis or econometric models
4. Do you have any other areas of interest? (e.g. pump design)
Pump station design. Economic & statistical analysis
5. What types of documents do you work with? (e.g. design memos)
Letters from Districts requesting selection approval
Design memos
6. Do you take any action with them? (e.g. review, forward to OCE)
Review and recommend approval, disapproval
Review and provide comments on design of pump station
Review VE validations for completeness and authenticity
7. What parts do you examine? (e.g. construction costs)
A/E selection memos & compliance with DAR & other regulations
Design & conformance with standard criteria
VE process and documentation

PROFILE EDITED AND REPLACED.

TITL2

The TITL2 file is a master file of cataloged titles arranged in shelf-list order. There are zones for title, records showing status of OCLC card arrivals, and a field for Library of Congress classification numbers.

When cards arrive the record is modified. When a sufficient quantity of cards have arrived, the library searches a predefined key to prepare a publication of newly cataloged titles in the library.

This file along with the SHELF and CATCHG file produces a very complete listing for use in taking inventory.

ZONES

C>GET,TITL2

C>CME,TITL2

E>L /1/

1 132

1 (TITLE)

2 DICT. 1972 PAP 0.00

132 (VARIES)

STEALING FORM THE GOVERNMENT.HF 125 U

1. OCLC 2. LIST 3. LC NUMBER

FULL RECORDS

E>PR 8

SUBURBAN FACTBOOK. REVISED WITH NEW TABLES AND 1960-61 DATA.

HA346 N87

4

NEW YORK STATE STATISTICAL YEARBOOK.

HA544 A2

DICTIONARY OF ECONOMIC AND STATISTICAL TERMS. DICT.

HB61 H68

DICT

THE MCGRAW HILL DICTIONARY OF MODERN ECONOMICS. A HANDBOOK OOF TERMS AND ORGANIZATIONS. DICT.

HB61 M16

DICT

PROPERTY POWER AND PUBLIC CHOICE. AN INQUIRY INTO LAW AND ECONOMICS.

HB73 S35

ECONOMIC THEORY AND OPERATIONS ANALYSIS.

HB74 M3 B

3

FUND METHODS OF MATHEMATICAL ECONOMICS.

HB74 M3 C

47

PUBLIC ECONOMICS AND THE QUALITY OF LIFE.

HB99.3 P8

LOCATE BY SHORT LIBRARY OF CONGRESS NUMBER

E>L /HB61 H68/

DICTIONARY OF ECONOMIC AND STATISTICAL TERMS. DICT.

HB61 H68

DICT

LOCATE BY CUTTER NUMBER

E>L /H68/
FLOODS. BY HOYT.. FLOOD CONTROL. GB1215 H6
8
E>L
DICTIONARY OF ECONOMIC AND STATISTICAL TERMS. DICT. HB61 H68
DICT
E>L
BENEFIT COST ANALYSIS FOR WATER SYTEM PLANNING. HD1694 A5
H68

LOCATE BIBLIOGRAPHIES

E> L /BIBLIO/;L;L;L;L;L;L;L;L
PURCHASING AN ENCYCLOPEDIA. BIBLIO. AE1 A64
SELECTED INFORMATION RESOURCES AND MATERIALS FOR ENVIRONMENTAL EDUCATION. AG517 E2
BIBLIO.
U5
SELECTED INFORMATION RESOURCES ON HAZARDOUS MATERIALS. BIBLIO. AG517 H3
U5
SELECTED INFORMATION RESOURCES ON LIBRARY AUTOMATION. BIBLIO. AG517 L5
U5
SELECTED INFORMATION RESOURCES ON METEOROLOGY. BIBLIO. AG517 M4
U5
SELECTED INFORMATION RESOURCES ON PETROLEUM AND NATURAL GAS. BIBLIO. AG517 P4
U5
SELECTED INFORMATION RESOURCES ON TRANSPORTATION. RAILS. BIBLIO. AG517 R3
U5
SELECTED INFORMATION RESOURCES ON SOLID WASTES. BIBLIO. AG517 S2
U5
SELECTED INFORMATION RESOURCES ON TRANSPORTATION. SHIPPING. BIBLIO. AG517 S5
U5

LOCATE DICTIONARIES

E>L /DICT/;L;L;L;L
WEBSTERS NEW GEOGRAPHICAL DICTIONARY. G103 W45
THE ENCYCLOPEDIA AND GEOMORPHOLOGY. DICT. GB10 F3
RUSSIAN ENGLISH GERMAN FRENCH HYDROLOGICAL DICTIONARY. GB655 S5
GLOSSARY OF WATER RESOURCE TERMS. DICT. GB655 T57
INTERNATIONAL GLOSSARY OF HYDROLOGY. DICT. GB655 W64
45 NO.385
E>TOP

LOCATE DIRECTORIES

E>L /DIRECT/;L;L;L;L
A DIRECTORY OF INFORMATION RESOURCES IN THE US. SOCIAL SCIENCES. DIRECT. AS25 A46
RESEARCH CENTER DIRECTORY. A GUIDE TO UNIVERSITY RELATED AND OTHER NONPROFIT RESEARCH ORGANIZATIONS. DIRECT. AS25 D5
POLICY AND DIRECTION. THIR FIRST YEAR DS918 U52
46 V.3
NATIONAL PARKS AND LANDMARKS. DIRECT. E160 N25
INDEX OF THE NATIONAL PARK SYSTEM AND AFFILIATED AREAS AS OF JANUARY 1 1975. E160 U644
DIRECT.

LOCATE LIBRARY OPERATIONS LITERATURE

E>L /LIB/;L;L;L;L
A CITIZENS GUIDE ON HOW TO USE THE FREEDOM OF INFORMATION ACT AND THE PRIVACY ACT IN REQUESTING GOVERNMENT DOCUMENTS. LIB. KF32 G6 1
977 LIB
EVALUATING MICROFICHE READERS. A HANDBOOK FOR LIBRARIANS. MICROFILM READERS. LIB. TR835 H33
LIB
UNIVERSITY SCIENCE AND ENGINEERING LIBRARIES. THEIR OPERATION. COLLECTIONS. AND FACILITIES. LIB. 2675 U6 M
68 LIB
THE LIBRARY MANAGERS GUIDE TO AUTOMATION. LIB. 678.9 B6
6 LIB
ILLUSTRATIVE COMPUTER PROGRAMMING FOR LIBRARIES. SELECTED EXAMPLES FOR INFORMATION SPECIALISTS. PL 1 2678.9 D2
8 LIB

LOCATE TRAINING LITERATURE

E>L /TRAIN/;L;L;L;L
LOVEJOYS COLLEGE GUIDE. TRAINING. UNIVERSITIES. DIRECT.

LA226 L6

TRAIN

LOCATE ATLASES AND GAZETTEERS

E>ZONE 132
E>L /ATLAS/;L;L;L;L
OXFORD ECONOMIC ATLAS OF THE WORLD. GEOGRAPHY

G1046 G1

E3 ATLAS
TOWNSHIP MAPS OF COOK COUNTY INCLUDING CITY OF CHICAGO.. ROAD MAPS.
1979 ATLAS. SPIRAL 20.00

G4103 C7

C7X ATLAS
THE BOOK OF AMERICAN RANKINGS. ATLAS

HA217 J8

ATLAS
ENCYCLOPEDIA OF THE THIRD WORLD.

HC59.7 K8

7 ATLAS
THE BOOK OF WORLD RANINGS. ATLAS.

HN25 K87

ATLAS

LOCATE QUICK-TO-DISAPPEAR LITERATURE

E>L / ASK/;L;L;L
THE GOURMAN REPORT. RATING GRADUATE PROGRAMS IN UNIVERSITIES.1980 PAP
21.50. L900 G68 ASK LIST
THE GOURMAN REPORT. RATING UNDERGRADUATE PROGRAMS IN UNIVERSITIES. 19080
PAP 21.50. LB2331.62 G68 ASK LIST
CONSUMERS GUIDE ANNUAL. 9181 PAP 3.50. 1981.26 ASK

LIST

EOI.

LOCATE OVERSIZE MATERIAL

E>L /LARGE/;L;L;L;L

ENGINEERS OF THE SOUTHWEST PACIFIC. 1941-1945

D795 U6 A

483 LARGE

SCOUR AND FILL IN A STREAM CHANNEL. EAST FORK RIVER WESTERN WYOMING.

GB565 W8

A52 LARGE

SUMMARY APPRAISALS OF THE NATIONS GROUND WATER RESOURCES. MISSOURI BASIN
REGIONS. LARGE.

GB1020 T3

8 LARGE

GROUND WATER HYDROLOGY OF PRAIRIE POTHoles IN NORTH DAKOTA. LARGE.

GB1025 N9

S55 LARGE

THE 1973 MISSISSIPPI RIVER BASIN FLOOD. COMPILATION AND ANALYSES OF
METEOROLOGIC STREAMFLOW AND SEDIMENT DATA.

GV1217 C4

5 LARGE

LOCATE MICROFICHE

E>ZONE 1

E>L /FICHE/;L;L;L;L

FLOODS OF AUGUST 1967 IN EAST CENTRAL ALASKA. GB1225 A4 C5 FICHE. 1972 PAP?

LIST

DECISIONS OF THE COMPTROLLER GENERAL OF THE US. UNPUBLISHED.

HJ10 H53

FICHE 10.00 PER SET. HJ10 H53

LIST

STATUS ASSESSMENT OF TOXIC CHEMICALS. POLYBROMINATED BIPHENYLS. PCBS.

ENVIRONMENTAL ASPECTS. PB 146400 FICHE. 1979 FICHE?

OCLCZC

DEVELOPMENT OF A MODEL UNIVERSITY HUMAN RESOURCES PROGRAM. FICHE.

PB 202817

FICHE

OIL AND AQUATIC ECOSYSTEMS. TANKER SAFETY AND OIL POLLUTION LIABILITY.

PROCEEDINGS. FISHERIES. ALASKA.

PB 227060

FICHE

LOCATE CARDS-ON-ORDER FROM OCLC

E>L /OCLC /;L;L;L;L

PREIMPOUNDMENT WATER QUALITY OF THE WILD RICE RIVER. NORMAN COUNTY.

MINNESOTA. 1980 PAP 7.50 GB701 W375 1980 NO.79

OCLC

STANDARD METROPOLITAN STATISTICAL AREAS AND STANDARD CONSOLIDATED STATITICAL

AREAS. 1980 POP 4.50 HA201 A569XPC 1980 NO.81 S1 5 LARGE OCLC DICTIONARY

OF OCCUPATIONAL TITLES. HB2595 U543 DICT 1977. PAP 10.00

OCLC

US GENERAL IMPORTS. COMMODITY. COUNTRY. AND METHOD OF TRANSPORTATION.

HD9874 U5D D1966 PAP 0

OCLC

INVENTORY OF AMERICAN INTERMODAL EQUIPMENT. HE17 M32A D1973 DIRECT PAP

0 74 644774

OCLC

LOCATE OCLC CARD-ORDER MISTAKES

E>L /OCLCZC/;L;L;L
OVERSEAS SHIPPING AT GREAT LAKES PROTS. PROJECTIONS FOR THE FUTURE.325
240.HE630 G7 S3 1970.PAP? OCLCZCHE6
30 G7 S3
FISCAL YEAR 1982 BUDGET REVISIONS.HJ2051 A595 D1982
OCLCZC
STATUS ASSESSMENT OF TOXIC CHEMICALS. POLYBROMINATED BIPHENYLS.PCS.
ENVIRONMENTAL ASPECTS..PB 146400 FICHE.1979 IFICHE? OCLCZC
INLAND FISHES OF THE LAKE MICHIGAN DRAINAGE BASIN. GREAT LAKES. QH104.
5 G7 U58 V.17

PREPARE A LIST OF NEWLY CATALOGED TITLES

E>ZONE 132
E>L /LIST/;L;L;L;L;L;L
ESSENTIAL OF GROUND WATER HYDROLOGY PERTINENT TO WATER RESOURCES PLANNING.
1980 PAP 7.50 GB1015 U58 1980 LIST
FLOODS OF AUGUST 1967 IN EAST CENTRAL ALASKA. GB1225 A4 C5 FICHE. 1972 PAP ?
LIST
BOTTOM STABILITY AND SEDIMENTARY PROCESSES AT LITTLE LAKE HARBOR. LAKE
SUPERIOR. HARBORS. LITTORAL DRIFT LIST
LAKE CHAMPLAIN ICE FORMATION AND ICE FREE DATES AND PREDICTIONS FROM
METEOROLOGICAL INDICATORS. RIVERS. NAVIGATION. LIST
MINNESOTA STATE COMPREHENSIVE OUTDOOR RECREATION PLAN. SCORP. 1979
SPRIAL 0. GV191.42 M6 M56 1979X LIST
INTERGOVERNMENTAL MANAGEMENT OF FLOODPLAINS. HD1694 A5126. 1980 PAP 7
LIST
THE IMPACT OF MARITIME CONTAINERIZATION OF THE US TRANSPORATATION SYSTEM.
1972 PAP 7 2V. HE596 M353

MAKE A BIBLIOGRAPHY ON A ONE-WORD SUBJECT

E>L /WAVE/;L;L;L;L;L
INFLUENCE OF CURRENT ON SOME STATISTICAL PROPERTIES OF WAVES.GC1 N6 NO
.73 3A
STATISITICAL PROPERTIES OF KINEMATICS AND DYNAMICS OF A RANDOM GRAVITY WAVE
FIELD.GC1 N6 NO.74 2
AN EXPERIMENTAL STUDY OF SCOUR AROUND MARINE FOUNDATIONS DUR TO OSCILLATORY
WAVES AND UNIDIRECTIONAL CURRENTS.GC1 N6 NO.74 5
STATISTICAL PROPERTIES OF FLUID MOTION AND FLUID FORCE IN A RANDOM WAVE FIELD.
GC1 N6 NO. 75 1
WAVE CURRENT INTERACTIONS IN WATER OF VARIABLE DEPTH.GC1 N6 NO.75 3
WAVES TIDES CURRENTS AND BEACHES. GLOSSARY OF TERMS AND LIST OF STANDARD
SYMBOLS. DICT. GC9 W5 DICT
CT

LOCATE TITLES BY PHRASES

E>L /INTRODUCTION TO;/L;L;L
AN INTRODUCTON TO JAPANESE HISTORY

BORES BREAKERS WAVES AND WAKES. AN INTRODUCTION TO THE STUDY OF WAVES ON WATER.

AN INTRODUCTION TO STATISTICAL ANALYSIS.
944A

INTRODUCTION TO WORLD RESOURCES.

DS837 R87

GC211 T7

HA29 R5 1

HC55 Z55

FIND TITLES WHEN ONLY PART OF EACH IS KNOWN

E>L /ENGINEERING LIBRARIES;/L

UNIVERSITY SCIENCE AND ENGINEERING LIBRARIES. THEIR OPERATION. COLLECTIONS.
AND FACILITIES. LIB.

68 LIB

EOI.

E>FILE,0

TITL2 EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS 136.261

BYE 82/04/30. 09.18.00.

Z675 UK5 M

SHELF

The SHELF file is a shelf by shelf listing of owned titles.

The zones are for: Library of Congress number, a symbol to show that the year appears in the title page information, year of publication, copy number, property number, approximate cost, requisition number and item number.

This file can be added to information in the TITL2 and CATCHG files to yield an inventory report.

If earlier manual shelf card information is unclear, the computer product will also be unclear.

Notice that the cost zone is only an approximation. For exact cost information, one must see the CATCOST file which contains exact cost and other useful information found on a purchase order.

It should be noted that extra means of access may seem unnecessary until they become useful in conjunction with other files.

ZONES

C>GET,SHELF	
C>CME,SHELF	
E>1 /1/	
1 26 28 36 40 49 70	
E>PR 8	
1 26 28 36 40 49 70	
1 (LC NR WITHOUT YEAR)	HF5635 P975
26 (YEAR IN TITLE)	D
28 (YEAR OF PUBLICATION ETC)	1980
36 (COPY NR)	C.2
40 (PROPERTY NR ETC)	C81D36 OR PAP OR FICHE OR LOOSE OR SPIRAL
49 (APPROXIMATE COST)	000'000'000'020.92
70 (REQUISITION NUMBER)	9999

FULL RECORDS

E>PR 8	1978	PAP		
AY64 I55	1979	PAP	000000000003.95	
AY64 I55	1980	PAP	000000000003.95	1
849 1				
AY64 I55	D 1981	PAP	000000000004.95	2
032 2				
AY67 N5 W7	1979	PAP	000000000003.95	
849 2				
AY67 N5 W7	D 1981	PAP	000000000004.50	2
032 1				
AY67 N5 W7 MANY				

LOCATE BY EDITION

E>L /1981/;L;L;L;L;L;L;L;L;L				
AY64 I55	D 1981	PAP	000000000004.95	2
032 2				
AY67 N5 W7	D 1981	PAP	000000000004.50	2
032 1				
F192.3 W33	1981-82		000000000050.00	2
065				
HC79 E5 U55 DIRECT	D 1981	PAP	000000000000.00	
HC106.5 A272	D 1981	PAP	000000000006.00	
HE565 U71 L7 DIRECT 3 CYS	1981	PAP		
HE630 G7 G75 DIRECT	D 1981	SPIRAL	000000000038.00	2
053				
HE6366 N33X	1981	PAP	000000000008.00	
HF5886 E4 K835	1981	C81D52	000000000095.00	2
075				
HF5685 M73	1981	C82D7	000000000011.95	

LOCATE TITLES WITH NO YEARS IN THEM

E>ZONE 26			
E>L / /;L;L;L;L;L			
E184 P85 S4	1965	PAP	000000000000.00
E184 P85 S48	1965	PAP	000000000000.00
E184 P85 T5	1967	PAP	000000000000.00
E184 S75 S2	1966	C74D27	000000000000.00
E185 B4	1964	PAP	000000000000.00

LOCATE TITLES WITH UNCERTAIN OWNERSHIP

E>L /MANY/;L;L;L;L;L			
AY67 N5 W7 MANY		PAP	000000000000.00
GB1215 U6 MANY			
GB1225 A412 MANY			
GB1399.3 U54 MANY			
GB1627 G8 U5 MANY	1962-68	PAP	
HA201 A2 1950 MANY			

LOCATE TITLES WITH YEARS IN THEM

E>ZONE 26			
E>L /D/;L;L;L;L;L			
HA201 A2 ILL LARGE	D 1980	PAP	000000000005.00 3
140 7			
HA201 A2 IND LARGE	D 1980	PAP	000000000004.50 3
140 3			
HA201 A456 1960	D 1960	C68D3	
HA201 A569XPC NO.81 S1	D 1980	PAP	000000000004.50 3
140 4			
HA202 A36 LARGE	D 1956	C23D58	
HA202 A36 LARGE	D 1962	C8D64	
HA202 A36 LARGE	D 1967	C68D19	

LOCATE YEAR OF PUBLICATION

E>ZONE 26 31			
E>L / 1976/;L;L;L;L			
HD31 C47	1976	C765D60	00000000035.48
HD47.5 M53	1976	PAP	00000000009.95
HD47.5 M53	1976	C.2 PAP	00000000011.95
HD205 H4	1976	PAP	00000000002.95
HD268 C405	1976	C7TD22	00000000026.00

LOCATE MULTI-YEAR TITLES

E>ZONE 32			
E>L /-/;L;L;L;L;L			
GB665 U5855	D 1966-67	PAP	000000000000.00
6B705 M6 A4	1910-12	C13D57	
GB705 U55 16 ITEMS	1951-67	PAP	
GB1015 A22	D 1957-61	NO NR	000000000000.00
GB1015 A22	D 1967-71	PAP	000000000000.00
GB1016 A3	D 1956-57	NO NO	000000000000.00

LOCATE TITLES WITH MULTIPLE COPIES

E>ZONE 36 38			
E>L /C.2/;L;L;L;L;L			
F548.18 C4 DIRECT	1978-79 C.2	PAP	000000000004.95
F551 H37	1968 C.2	C77D18	000000000005.98
GB55 L4	1964 C.2	C69D15	
GB656.2 S7 H3	1977 C.2	C78D91	000000000012.55
GB661 C56	1964 C.2	C66D12	

LOCATE TITLES THAT ARE PROPERTY

E>ZONE 40			
E>L /C/;L;L;L;L;L			
GB1205 I47 1972	D 1972	C76D56	000000000015.00
GB1213 R58	1973	C76D19	000000000014.35
GB1215 H68	1955	C42D56	
GB1215 H68	1955	C71D2	
GB1225 A4 C5 FICHE	1972	FICHE	
GB1225 I27 M48	1954	C3D58	

LOCATE PAPERBOUND TITLES

E>ZONE 40 42			
E>L /PAP/;L;L;L;L;L			
E184 A2 D25	1970	PAP	000000000000.00
E184 A1 D33	1970	PAP	
E184 A1 H67	1972	PAP	000000000000.00
E184 A1G3	1970	PAP	000000000000.00
E184 M5 H4	1969	PAP	

LOCATE FICHE

E>ZONE 40 44		
E>L /FICHE/;L;L;L;L		
GB1225 A4 C5 FICHE	1972	FICHE
HE953 U6 A55	1977	C.2 FICHE
JH10 H53 MANY		FICHE
PB146 400 FICHE	1980	FICHE
PB202 817 FICHE	1971	FICHE

LOCATE LOOSE-LEAF PUBLICATIONS

E>ZONE 40 44			
E>L /LOOSE/;L;L;L;L;L			
HD31 S3258	1974	LOOSE	000000000027.45
HE630 S17 S76	1973+	LOOSE	
HF5548.2 A84 PERIO 2V.	1980+	LOOSE	
HV8143 U52 1974	1974	LOOSE	000000000000.00
HV8290 W327 PERIO	1981+	LOOSE	
TA683.22 A43 V.1	1973	LOOSE	000000000018.00

LOCATE SPIRAL BOUND PUBLICATIONS

E>ZONE 40 45			
E>L /SPIRAL/;L;L;L;L			
TA683.5 B3 B33 PT.2	1956	SPIRAL	000000000000.00
TA710 L25	1951	SPIRAL	
TA780 B47	1967	SPIRAL	000000000000.00
TA1145 P412TTSC NO.7108 V.1 1971		SPIRAL	
TA1145 P412TTSC NO.7318 V.3 1973		SPIRAL	

LOCATE TITLES COSTING OVER \$100

E>ZONE 57 58			
E>L /01/;L;L;L;L;L;L			
G1019 R22 ATLAS		C74D61	0000000000150.00
G1019 R22 ATLAS ON LEASE		C80D2 3	0000000000125.00
HA17 I63 DICT 2V.	1978	C81D11	0000000000100.00
KF575 P3 3V.	1981	C81D17	0000000000135.00
T12 T6 DIRECT 16V.	1980	C81D17	0000000000100.00
TC423 H94 ATLAS	1981	C81D58	0000000000127.00
Z6945 U45 5V		C74D12	0000000000150.00

LOCATE REQUISITION NUMBER AND ITEM NUMBER

E>ZONE 70
E>L /3129/

1982.7 1	1979	SPIRAL	000000000050.00	3
129 1				

E>L				
1982.7 2	1981	SPIRAL	000000000050.00	3
129 2				

E>L				
1982.7 3	?	SPIRAL	000000000050.00	3
129 3				

E>L

EOI.

E>FILE,0

SHELF EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS 36.673

BYE 82/05/03. 10.42.16.

CATCHG

The CATCHG file was the first file to be computerized. It allows a librarian to prepare a speedy listing of cataloged titles charged to an individual or department. It also locates a specific book with ease.

The main zones are the Library of Congress number as it appears on the spine of a publication including the year and copy number; the user's name; and, finally, the office symbol for use in profile information.

The file is a prerequisite for statistical analysis of library usage.

ZONES

C>GET,CATCHG
C>CME,CATCHG
E>L /1/
1 40 90
E>PR 4
1 40 90

FULL RECORDS

E>PR 8		
HF5548.8 A63 1974		LYNCH WJ
	EP A	3 6392
HF5548.8 M374 9999		HAYES JO
	EP	3 5642
HF5549 B778 1968		XXXXXX XX
	EP	9 9999
HF5549 M27 1960		HAYES JO
	EP	3 5642
HF5549.2 U5 W5 1971		XXXXXX XX
	EP	9 9999
HF5550 P95 9999		NEAL RA
	CO MO	3 6378
HF5621 A22 1943		BRAULT CH
	DC A	3 4092
HF5635 C33 1974		ED DONAHUE
	DC A	3 4092

LOCATE A CHARGED OUT BOOK

E>L /HF5635 P975/		
HF5635 P975 1975		EVANS EN
	AS G	3 3687
E>L		
HF5635 P975 1975 C.2		SIMKINS RL
	XA	3 5845

LOCATE TITLES AND CATEGORIES CHARGED TO INDIVIDUALS

E>ZONE 40 89			
E>L /HAYES/;L;L;L;L;L			
BF683 M37 1970			HAYES
	EP	3 5642	
BF683 M37 1970			HAYES JO
	EP	3 5642	
HD31 B36 9999			HAYES JO
	EP	3 5642	
HD31 D5625 9999			HAYES JO
	EP	3 5642	
HD31 H346 9999			HAYES JO
	EP	3 5642	
HD31 K6 1972			HAYES JO
	EP	3 5642	

LOCATE TITLES CHARGED TO DEPARTMENTS NOT INDIVIDUALS

E>L /XXXXX XX/;L;L;L;L;L			
BJ2193 P3 9999			XXXXXX XX
	XA	9 9999	
G1201 P1 R3 1973 C.1 ATLAS			XXXXXX XX
	AS	9 9999	
HD8051 A62 1974 MINN			XXXXXX XX
	EP	9 9999	
HD8051 A62 1978 MINN			XXXXXX XX
	EP	9 9999	
HD8051 A62 1976 DET			XXXXXX XX
	EP	9 9999	

LOCATE TITLES CHARGED TO DEPARTMENTS

E>ZONE			
CMEDIT TEXT EDITOR - VERSION 82/04/30.			CATCHG
E>ZONE 90 91			
E>L /ED/;L;L;L;L;L			
TJ153 E4788 9999			SUHM FE
	ED	3 4763	
BF575 P9 A38 1954			RAOUL J
	ED W	3 4595	
BJ1498 M87 1974			HARI SINGH
	ED G	3 5733	
E184 A1 D33 1970			SCOTT OW
	ED W	3 4333	
GB451 Z4213 1967B			JOHNSON CN
	ED C	3 6347	
GB459.5 M5 S5 9999 APP.1			
	ED C	3 6347	JOHNSON CN

LOCATE TITLES CHARGED TO OFFICES WITHIN DEPARTMENTS

E>ZONE 93 94
E>L /ER/;L;L;L;L;L
HD1694 A5 C64 1979

AUSTIN DR

PD ER 3 9060

E185.615 C32 9999

EITEL DF

PD ER 3 6320

GB451 D6 9999

EITEL DF

PD ER 3 6320

GV182..2 C55 1966

XXXXX XX

PD ER 9 9999

HC103.7 K78 9999

EITEL DF

PD ER 3 6320

HD20 L46 1965

EITEL DF

PD ER 3 3620

E>FILE,0
CATCHG EDITED AND REPLACED.
C>BYE
JOB PROCESSING CCUS 15.878
BYE 82/04/04. 08.26/.07.

CONTIN

The CONTIN file is designed to remind the librarian of the titles to be ordered month by month throughout the year.

One record is composed of a stack of individual records. The first record includes: sequence number, line number, Library of Congress number, and a variable zone. Information on other records constitute: title, when to order, justification, vendor name, vendor street address, vendor city, vendor phone, routed to..., ordered for ..., and final destination.

The file was designed to perform automatic mail labels. Since title information is found in the TITL2 master file, that file cross-references the CONTIN file.

ZONES AND LINES

C>GET,CONTIN
C>CME,CONTIN

<u>Zone 1</u>	<u>Zone 9</u>	<u>Zone 50</u>
225 01 ,	Z1215 P972 ... BIBLIO,	(LC nr.)
225 02 ,	Z1215 P972 ... BIBLIO,	(Title)
225 03 ,	Z1215 P972 ... BIBLIO,	(Month to order, etc.)
225 04 ,	Z1215 P972 ... BIBLIO,	(Justification)
225 05 ,	Z1215 P972 ... BIBLIO,	(Vendor name)
225 06 ,	Z1215 P972 ... BIBLIO,	(Vendor street address)
225 07 ,	Z1215 P972 ... BIBLIO,	(Vendor city, etc.)
225 08 ,	Z1215 P972 ... BIBLIO,	(Vendor phone, etc.)
225 09 ,	Z1215 P972 ... BIBLIO,	(Routed to ...)
225 10 ,	Z1215 P972 ... BIBLIO,	(Ordered for ...)
225 11 ,	Z1215 P972 ... BIBLIO,	(Final destination)

FULL RECORD

225 01	HE630 G7 G75 DIRECT	GREENWOODS GUIDE TO G
225 02	HE630 G7 G75 DIRECT	
REAT LAKES SHIPPING.		
225 03	HE630 G7 G75 DIRECT	MAR FOR SAME YEAR.
225 04	HE630 G7 G75 DIRECT	HELP IN SETTING COSTS
OF TONS SHIPPED WHEN CHECKING A COE REPORT.		
225 05	HE630 G7 G75 DIRECT	FRESHWATER PRESS INC.
225 06	HE630 G7 G75 DIRECT	334 THE ARCADE
225 07	HE630 G7 G75 DIRECT	CLEVELAND OH 44114
225 08	HE630 G7 G75 DIRECT	8 216 241 0373
225 09	HE630 G7 G75 DIRECT	PD 111 10 05300
225 10	HE630 G7 G75 DIRECT	PD 111 10 05300
225 11	HE630 G7 G75 DIRECT	PD 111 10 05300

WHAT TITLES MUST BE ORDERED THIS MONTH

E>L /MAR/		MAR FOR SAME YEAR.
225 03	HE630 G7 G75 DIRECT	
E>U 2		
225 01	HE630 G7 G75 DIRECT	
E>PR 11		
225 01	HE630 G7 G75 DIRECT	GREENWOODS GUIDE TO G
REAT LAKES SHIPPING.		
225 03	HE630 G7 G75 DIRECT	MAR FOR SAME YEAR.
225 04	HE630 G7 G75 DIRECT	HELP IN SETTING COSTS
OF TONS SHIPPED WHEN CHECKING A COE REPORT.		
225 05	HE630 G7 G75 DIRECT	FRESHWATER PRESS INC.
225 06	HE630 G7 G75 DIRECT	334 THE ARCADE
225 07	HE630 G7 G75 DIRECT	CLEVELAND OH 44114
225 08	HE630 G7 G75 DIRECT	8 216 241 3073
225 09	HE630 G7 G75 DIRECT	PD 111 10 05300
225 10	HE630 G7 G75 DIRECT	PD 111 10 05300
225 11	HE630 G7 G75 DIRECT	PD 111 10 05300

WHAT IS THE ADDRESS OF FRESHWATER PRESS

E>L /FRESHWATER PRESS/
225 05 HE630 G7 G75 DIRECT FRESHWATER PRESS INC.
E>PR 3
225 05 HE630 G7 G75 DIRECT FRESHWATER PRESS INC.
225 06 HE630 G7 G75 DIRECT 334 THE ARCADE
225 07 HE630 G7 G75 DIRECT CLEVELAND OH 44114
E>NE
225 08 HE630 G7 G75 DIRECT 8 216 241 0373

WHAT IS THE PUBLISHER THAT IS IN CLEVELAND

E>L /FRESHWATER PRESS/
225 07 HE630 G7 G75 DIRECT CLEVELAND OH 44114
E>TOP
E>L /HE630 G7 G75/
225 05 HE630 G7 G75 DIRECT
E>PR 11
225 01 HE630 G7 G75 DIRECT
225 02 HE630 G7 G75 DIRECT GREENWOODS GUIDE TO G
REAT LAKES SHIPPING.
225 03 HE630 G7 G75 DIRECT MAR FOR SAME YEAR.
225 04 HE630 G7 G75 DIRECT HELP IN SETTING COSTS
OF TONS SHIPPED WHEN CHECKING A COE REPORT.
225 05 HE630 G7 G75 DIRECT FRESHWATER PRESS INC.
225 06 HE630 G7 G75 DIRECT 334 THE ARCADE
225 07 HE630 G7 G75 DIRECT CLEVELAND OH 44114
225 08 HE630 G7 G75 DIRECT 8 216 241 0373
225 09 HE630 G7 G75 DIRECT PD 111 10 05300
225 10 HE630 G7 G75 DIRECT PD 111 10 05300
225 11 HE630 G7 G75 DIRECT PD 111 10 05300
E>FILE,0
CONTIN EDITED AND REPLACED.
C>BYE
JOB PROCESSING CCUS 4.813
BYE 82/05/04. 10.52.18.

LIST

The LIST file is a standard for forming locally produced Library of Congress numbers. If a report has a number, the standard says to place that number after the year statement: 1978 No. 389S.

This file was nearly dropped from the system until it was realized that a standardized form of the Library of Congress number was useful.

ZONES

<u>ZONES</u>	<u>EXAMPLES</u>	<u>DESCRIPTION</u>
1	GL1615.0962	(Library of Congress classification number)
14	R48000	(Second classification number)
22	B29000	(Cutter number)
30	Jan-Jun	(Months)
39	D	(Date stated in title)
41	1978-79	(Years)
52	No.448A	(Series number)
64	V.1000	(Volume)
72	Suppl.1000 A-J Pt.1 Art.1 Regn.1 Add(enda)	(Occassional specifiers)
85	C.1000	(Copy number)
94	DIRECT TRAIN LOST BIBLIO LIB PERIO SERV ATLAS LARGE FICHE	(Location tags)

CATCOST

The CATCOST file is meant to list any purchases of monographic titles which are cataloged. Most of the information comes from purchase order forms. Purchase orders need no longer to answer questions on property disposal forms. They can now be discarded confidently because their information is recorded on a computer.

There are seven zones in this file: requisition number and item number, cost code, appropriation code, purchase order number, exact item cost without shipping, shipping charge, and a cost code for fund transfer.

If a Finance and Accounting Center requests action on purchase orders specified by a DACW number, and the library files them by requisition number, the two numbers are quickly related.

Since the retention of purchase orders is no longer required after 2 1/2 years, they can be confidently disposed of after the information is stored on this file.

This file totals individual book costs. Shipping costs can be added separately.

ZONES

C>GET,CATCOST
C>CME,CATCOST
E>L /1/
1 11 33 51 71 90 108 PR 8
E>PR 8
1 11 33 51 71 90 108
1 (REQUISITION NUMBER) 9999
11 (COST CODE) VW89 2345 524 9999
33 (APPROPRIATION CODE) 98X4903RF 0879
51 (PURCHASE ORDER NUMBER) DACW34 81M 0333
71 (COST) 000/000/000/000.00+
90 (SHIPPING CHARGE) 000/000/000/000.00
108 (2D CODE FOR FUND TRANSFER) VW66 2308 275 AA92

FULL RECORDS

E>PR 7
1607 VW44 2000 275 8004 96X4902RF 0260 85128 7
000000000004.50
1754 1 VW44 2000 275 7904 96X4902RF 0260 DACW23 80M 0127
0000000000099.50
1754 2 VW44 2000 275 7904 96X4902RF 0260 DACW23 80M 0127
0000000000072.50
1849 1 VW44 2000 275 8004 96X4902RF 0260
0000000000003.95
1849 2 VW44 2000 275 8004 96X4902RF 0260
0000000000003.95
1860 VW44 2000 275 8004 96X4902RF 0260 IMP
0000000000006.95
1877 VW44 1804 000 0000 96X4902RF 0260 DACW23 80M 0513
0000000000035.00
E>FILE,0
CATCOST EDITED AND REPLACED.
C>BYE
JOB PROCESSING CCUS 5.739
BYE 82/04/30. 06.43.25.

LOCATE BY REQUISITION NUMBER

E>L /3073/
3073 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0200
0000000000032.50

LOCATE BY REQUISITION NUMBER AND ITEM NUMBER

E>L /3103/
3103 1 VW44 2000 275 8304 96X4902RF 0260 DACW23 82M 0257
000000000021.50 000000000003.00

LOCATE BY COST CODE FISCAL YEAR

E>ZONE 25 26
E>L /82/;L;L;L;
3070 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0199
000000000025.95
3071 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0173
000000000039.50
3072 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0172
000000000014.95
3073 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0200
000000000032.50
3078 1 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0202
000000000027.50

LOCATE BY PURCHASE ORDER FISCAL YEAR

E>ZONE 58 59
E>L /82/;L;L;L;
3070 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0199
000000000025.95
3071 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0173
000000000039.50
3072 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0172
000000000014.95
3073 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0200
000000000032.50

LOCATE BY PURCHASE ORDER NUMBER

E>L /VW44 2000 275 8204/;L;L;L;
3070 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0199
000000000025.95
3071 VW44 2000 275 8204 96X4902RF 2060 DACW23 82M 0173
000000000039.50
3072 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0172
000000000014.95
3073 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0200
000000000032.50

LOCATE BY COST

E>L /29.95/
1953 3 VW81 208 1511 0000CV 96X4902RF 0310 DACW23 80M 0890
000000000029.95
E>L
2088 VW44 200 275 8104 96X4902RF 0260 DACW23 81M 0495
000000000029.95 00000000000002.05

LOCATE SHIPPING COSTS

E>ZONE 90 92
E>L /000/;L;L
2088 VW44 2000 275 8104 96X4902RF 0260 DACW23 81M 0495
000000000029.95 00000000000002.05
3137 VW81 208 1511 0000CU 96X4902RF DACW23 82M 0467
000000000075.00 00000000000002.50
E>FILE,0
CATCOST EDITED AND REPLACED.
C>BYE
JOB PROCESSING CCUS 9.052
BYE 82/04/29. 14.34.57.

MAGLIST

MAGLIST is the master file for periodicals and services.

Its main categories are: title; subscription period account type; destination; source and sequence number.

Sequence numbers tie together several records from separate files yielding 'superfiles.'

137 (SEQUENCE NUMBER)

333 10 99999

FULL RECORDS

333

MAGAZINES DEALING WITH ENGINEERING

333

MAGAZINES DEALING WITH ENGINEERING (CONT'D)

10 00750					
ASCE. TRANSPORTATION ENGINEERING JOURNAL					
JAN82	CW	LIB	JOBBER	333	
10 01150					
CIVIL ENGINEERING					
JAN82	CW	LIB	JOBBER	333	
10 02300					
COASTAL ENGINEERING					
JAN81	CW	ED C	DIRECT	333	
10 02970					
CONSULTING ENGINEER					
JAN82	CW	LIB	JOBBER	333	
10 03750					
ENGINEER TOPOGRAPHIC LABORATORIES UPDATE OF DISTRIBUTION LIST FOR REPORTS					
FEB8081	FREE NON AUTO	LIB	DIRECT	333	
10 04825					
ENGINEERING IMPROVEMENT RECOMMENDATION SYSTEM. BULLETIN					
PICCINNI J		DANIELLO JP			
10 04850					
ENGINEERING NEW RECORD					
JAN82	CW	LIB	JOBBER	333	
10 04900					
INDUSTRIAL WATER ENGINEERING					
FREE AUTO		LIB		333	
10 07450					
MARINE ENGINEERING LOG					
JAN82	CW	LIB	JOBBER	333	
MARITIME REPORTER AND ENGINEERING NEWS					
FEB8283	FREE NON AUTO	LIB		333	
10 08550					
MILITARY ENGINEER					
JAN82	CW	LIB	JOBBER	333	
10 08750					
PROCEEDINGS OF THE INSTITUTION OF CIVIL ENGINEERS					
OCT8081	CW DIRECT	LIB		333	
10 10350					
PROFESSIONAL ENGINEER					
JAN82	CW	LIB	JOBBER	333	
10 10500					
SOLAR ENGINEERING					
CW		LIB	JOBBER	333	
10 12000					
WATER ENGINEERING AND MANAGEMENT					
JAN82	CW	LIB	JOBBER	333	
10 13355					
WEEKLY GOVERNMENT ABSTRACTS. CIVIL ENGINEERING					
SPE8182	CW DIRECT	LIB	DIRECT	333	
10 13900					
WEEKLY GOVERNMENT ABSTRACTS. OCEAN TECHNOLOGY AND ENGINEERING					
SEP8182	CW DIRECT	LIB	DIRECT	333	
10 14000					

WAS A 318 PREPARED FOR ENGINEERING NEWS RECORD

E>TOP
E>L /ENGINEERING NEWS/
ENGINEERING NES RECORD
JAN82 CW LIB JOBBER 333
10 04900

WHAT MULTIPLE YEAR TITLES HAVE NOT BEEN RENEWED

E>ZONE 80 83
E>L /8081/
ENGINEER TOPOGRAPHIC LABORATORIES UPDATE OF DISTRIBUTION LIST FOR REPORTS
FEB8081 FREE NON AUTO LIB DIRECT 333
10 04825
E>L;L;L;L;L;L
EQUIPMENT GUIDE NEWS
NOV8081 FREE AUTO LIB 333
10 05250
FEDERAL RESERVE BULLETIN
AUG8081 FREE NON AUTO LIB 333
10 05950
ILLINOIS PRACTICE ACT AND RULES. KFI1729 A2
SEP8081 MIL OC JAG 333
10 07270
PROCEEDINGS OF THE INSTITUTION OF CIVIL ENGINEERS
OCT8081 CW DIRECT LIB 333
10 10350

WHAT CALENDAR YEAR PUBLICATIONS HAVE NOT BEEN ORDERED

E>ZONE 80 83
E>L /81 /;L;L;L;L;L;L
COASTAL ENGINEERING
JAN81 CW ED C DIRECT 333
10 02970
FEDERAL PRACTICE DIGEST
MAY81 MIL OC 333
10 05850

WHAT TITLES BEGIN IN MID-YEAR

E>ZONE 80 83
E>L /8182/;L;L;L;L;L;L
AMERICAN PUBLIC WORKS ASSOCIATION. REPORTER
NOV8182 FREE NON AUTO LIB 333
10 00250
BUDGET AND PROGRAM NEWSLETTER
JUN8182 CW DIRECT PAREZ JJ DIRECT 333
10 01830
BNA. PPS. FAIR EMPLOYMENT PRACTICE SECTION
NOV8182 CW EE DIRECT 333
10 02050
CLIMATOLOGICAL DATA. NATIONAL SUMMARY
NOV8182 FREE NON AUTO LIB 333
10 02300
CLIMATOLOGICAL DATA. ILLINOIS
NOV8182 FREE NON AUTO LIB 333
10 02450
CLIMATOLOGICAL DATA. INDIANA
NOV8182 FREE NON AUTO LIB 333
10 02500
CLIMATOLOGICAL DATA. IOWA
NOV8182 FREE NON AUTO LIB 333
10 02550
CLIMATOLOGICAL DATA. MICHIGAN
NOV8182 FREE NON AUTO LIB 333
10 02600

WHAT TITLES SHOULD BE ORDERED FOR NOVEMBER

E>ZONE 77 79
E>L /NOV/;L;L;L;L;L
AEC AUTOMATION NEWSLETTER
NOV7980 CW DO 333
10 00001
AMERICAN PUBLIC WORKS ASSOCIATION. REPORTER
NOV8182 FREE NON AUTO LIB 333
10 00250
BNA. PPS. FAIR EMPLOYMENT PRACTICE SECTION
NOV8182 CW EE DIRECT 333
10 02050
CLIMATOLOGICAL DATA. NATIONAL SUMMARY
NOV8182 FREE NON AUTO LIB 333
10 02400
CLIMATOLOGICAL DATA. ILLINOIS
NOV8182 FREE NON AUTO LIB 333
10 02450
CLIMATOLOGICAL DATA. INDIANA
NOV8182 FREE NON AUTO LIB 333
10 02500

WHAT TITLES COME FREE

E>ZONE 85 88
 E>L /FREE/;L;L;L;L
 ADVISOR

FREE AUTO	LIB	333
10 00050		
ACTION IN ALTERATIONS		
FREE AUTO	COWGILL DC	333
10 00100		
AIRPORT FACILITY DIRECTORY		
FREE AUTO	AS	333
10 00150		
AMERICAN PUBLIC WORKS ASSOCIATION. REPORTER		
NOV8182 FREE NON AUTO	LIB	333
10 00250		
AMERICAN WATERWAYS OPERATORS. WEEKLY LETTER		
MAR82 FREE NON AUTO	LIB	333
10 01200		

WHAT TITLES ROUTE THROUGH EACH DEPARTMENT

E>ZONE 105 106
 E>L /PD/;L;L;L;L;L
 BROOKINGS INSTITUTE

FREE AUTO	PD EC	333
10 01800		
GRAIN MARKET NEWS		
FREE AUTO	PD EC	333
10 06600		
LAKE MICHIGAN FEDERATION BULLETIN		
NOV8182 CW MEMBER	PD	333
10 08100		
LEISURE SCIENCES		
CW DIRECT	PD PF	333
10 08300		
OFFICE GUIDE		
JAN82 CW	PD TONI	DIRECT 333
10 09630		
POLLUTION EQUIPMENT NEWS		
FREE AUTO	PD	333
10 10100		

WHAT TITLES ARE ORDERED VIA A JOBBER

E>ZONE 125 130
 E> /JOBBER/;L;L;L;L;L
 ASCE. ISSUES IN ENGINEERING
 JAN82 CW LIB JOBBER 333
 10 00300
 ASCE. JOURNAL OF THE CONSTRUCTION DIVISION
 JAN82 CW LIB JOBBER 333
 10 00400
 ASCE. JOURNAL OF THE ENGINEERING MECHANICS DIVISION
 JAN82 CW LIB JOBBER 333
 10 00450
 ASCE. JOURNAL OF THE ENVIRONMENTAL ENGINEERING DIVISION
 JAN82 CW LIB JOBBER 333
 10 00500
 ASCE. JOURNAL OF THE GEOTECHNICAL ENGINEERING DIVISION
 JAN82 CW LIB JOBBER 333
 10 00550
 ASCE. JOURNAL OF THE HYDRAULICS DIVISION
 JAN82 CW LIB JOBBER 333
 10 00600

WHAT TITLES COME FROM THE JUDGE ADVOCATE GENERAL

E>ZONE 125 127
 E>L /JAG/;L;L;L;L
 AMERICAN JURISPRUDENCE. POCKET PARTS KF154 A5
 JAN82 MIL OC JAG 333
 10 00200
 AMERICAN LAW REPORTS. FEDERAL
 JAN82 MIL OC JAG 333
 10 00220
 BOARD OF CONTRACT APPEALS DECISIONS
 JAN82 MIL OC JAG 333
 10 01650
 BURNS INDIANA STATUTES ANNOTATED KF13030 A4
 JAN82 MIL RE JAG 333
 10 02100
 CONSOLIDATED LAWS OF NEW YORK.KFN5030 A233X ...
 JAN82 MIL OC JAG 333
 10 03570

WHAT TITLES COME FREE

E>ZONE 125 130			
E>L /DIRECT/;L;L;L;L			
BLACK COLLEGIAN			
FREE	EE	DIRECT	333
10 01630			
BUDGET AND PROGRAM NEWSLETTER			
JUN8182 CW DIRECT	PAREZ JJ	DIRECT	333
10 01830			
BNA. PPS. FAIR EMPLOYMENT PRACTICE SECTION			
NOV8182 CW	EE	DIRECT	333
10 02050			
CLIPPER CREATIVE ART SERVICE			
JAN82 CW	PAO	DIRECT	333
10 02960			
COASTAL ENGINEERING			
JAN81 CW	ED C	DIRECT	333
10 02970			

WHAT TITLES ARE NO LONGER PUBLISHED

E>ZONE 125 128			
E>L /DEAD/;L;L;L;L;L;L;L;L;L;L			
ASCE. JOURNAL OF PROFESSIONAL ACTIVITIES			
	LIB	DEAD	333
10 00350			
ASCE. JOURNAL OF THE POWER DIVISION			
	LIB PP	DEAD	333
10 00700			
ASCE. JOURNAL OF THE SANITARY ENGINEERING DIVISION			
		DEAD	333
10 00750			
ENVIRONMENTAL COMMENT			
JAN82 CW	LIB	DEAD	333
10 05100			
102 MONITOR. MNT			
	LIB	DEAD	333
10 0980			
WATER AND SEWAGE WORKS			
	LIB	DEAD	333
10 13350			
E>FILE,0			
MAGLIST EDITED AND REPLACED.			
C>BYE			
JOB PROCESSING CCUS 23.374			
BYE 82/05/05. 07/44.07.			

MAGCOST

MAGCOST presents all necessary costing elements for periodicals and services as taken from purchase orders.

It is in this file that exact expiration dates for a subscription are recorded.

Its categories are: sequence number; requisition number; cost code; appropriation code; purchase order number; beginning month and day; years of subscription; and cost.

ZONES

```

C>GET,MAGCOST
C>CME,MAGCOST
E>L /1/
1 20 30 60 80 97 103 110 116 134
E>PR 11
1 20 30 60 80 97 103 110 116 134
1 (SEQUENCE NR.)          333 30 99999
20 (REQUISITION NR.)      9999
30 (COST CODE)            VW89 2345 524 9999
60 (APPROPRIATION CODE)   98X4903RF 0879
80 (PURCHASE ORDER NR.)   DACW34 81M 0333
97 (BEGINNING MONTH DAY)  JAN15
103 (ENDING MONTH DAY)    JAN14
110 (YEARS OF SUBSCRIPTION) 82-83
116 (COST)                000'000'000'000.00+
134 (SHIPPING COST)       000'000'000'000.00+

```

FULL RECORDS

```

E>PR 8
333 30 02050 2014 VW44 2000 275 8104 96X4902RF 0
260 DACW23 81M 0145 NOV21 OCT31 80-81 000000000198.00
333 30 02050 3055 VW44 2000 275 8204 96X4902RF 0
260 DACW23 82M 0109 NOV21 NOV20 81-82 000000000225.00
333 30 02300 1977 VW44 2000 275 8104 96X4902RF 0
260 DACW23 81M 0136 JAN01 DEC31 81 000000000007.00
333 30 02300 3012 VW44 2000 275 8204 96X4902RF 0
260 DACW23 82M 0086 JAN01 DEC31 82 000000000007.00
333 30 02350 1977 VW44 2000 275 8104 96X4902RF 0
260 DACW23 81M 0236 JAN01 DEC31 81 000000000097.00
333 30 02350 3012 VW 2000 275 8204 96X4902RF 0
260 DACW23 82M 0086 JAN01 DEC31 82 000000000107.00
333 30 02960 3070 1 VW44 2000 275 8204 96X4902RF 0
260 DACW23 82M 0199 JAN01 DEC31 82 000000000368.13
333 30 02970 3021 VW44 2000 275 8104 96X4902RF 0
260 DACW23 81M 0673 JAN01 DEC31 81 000000000071.20

```

HOW MUCH DID THE SAME TITLE INCREASE IN PRICE

```

E>L /1000/
333 30 01000 1977 VW44 2000 275 8104 96X4902RF 0
260 DACW23 81M 0136 JAN01 DEC31 81 0000000000021.00
E>NE
333 30 01000 3012 VW44 2000 275 8204 96X4902RF 0
260 DACW23 82M 0086 JAN01 DEC31 82 0000000000012.00

```

WHAT 318s WERE WRITTEN IN A YEAR

E>ZONE 20 23

E>L /1985/

333 30 11620	1985	VW44 2000 275 1804	96X4902RF 0
260 DACW23 81M 0120	DEC NOV 80-81	0000000000111.00	
333 30 11620	3085	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0209	JAN01 DEC31 82	0000000000125.75	
333 30 11850	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	0000000000017.00	
333 30 11850	3012	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0086	JAN01 DEC31 82	0000000000017.00	

WHAT MONEY WAS APPROPRIATED IN A YEAR

E>ZONE 44 45

E>L /81/;L;L;L;L

333 30 00300	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000022.50	
333 30 00400	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000025.50	
333 30 00450	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000042.00	
333 30 00500	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000042.00	
333 30 00550	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000048.00	

WHAT PURCHASE ORDERS WERE WRITTEN IN A YEAR

E>ZONE 87 88

E>L /81/;L;L;L;L

333 30 00600	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000049.50	
333 30 00650	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000022.50	
333 30 00800	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000067.50	
333 30 00850	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000015.00	
333 30 00900	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136	JAN01 DEC31 81	00000000000019.50	

WHAT SUBSCRIPTIONS BEGIN IN A CERTAIN MONTH

E>ZONE 97 99

E>L /OCT/;L;L;L;L

333 30 05300	2067	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0365		OCT SEP 80-81	000000000065.00
333 30 05300	3038	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0097		OCT SEP 81-82	000000000098.00
333 30 12630	3050	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0170		OCT MAY 81-82	000000000007.75
333 30 13450	1997	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0152		OCT SEP 80-81	000000000098.00
333 30 13450	3043	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0113		OCT SEP 81-82	000000000110.00

WHAT SUBSCRIPTIONS END IN A CERTAIN MONTH

E>ZONE 103 105

E>L /OCT/;L;L;L

333 30 03050	2014	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0145		NOV21 OCT31 80-81	000000000198.00
333 30 08100	3066	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0122		NOV OCT 81-82	000000000015.00
333 30 09350	1999	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0132		NOV OCT 80-81	000000000019.00

LIST PERIODICALS RECEIVED IN A CERTAIN YEAR

E>ZONE 110 111

E>L /81/;L;L;L;L

333 30 00300	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136		JAN01 DEC31 81	000000000022.50
333 30 00400	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136		JAN01 DEC31 81	000000000025.50
333 30 00450	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136		JAN01 DEC31 81	000000000042.00
333 30 00500	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136		JAN01 DEC31 81	000000000042.00
333 30 00550	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136		JAN01 DEC31 81	000000000048.00

LIST PERIODICALS COSTING MORE THAN \$100

E>ZONE 124 125

E>L /01/;L;L;L;L

333 30 03050	2014	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0145		NOV21 OCT31 80-81	000000000198.00
333 30 02350	3012	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0086		JAN01 DEC31 82	000000000107.00
333 30 03000	1977	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0136		JAN01 DEC31 81	000000000195.00
333 30 03950	1996	VW44 2000 275 8104	96X4902RF 0
260 DACW23 81M 0134		JAN01 DEC31 81	000000000138.00
333 30 03950	3080	VW44 2000 275 8204	96X4902RF 0
260 DACW23 82M 0208		JAN01 DEC31 82	000000000150.00

E>FILE,0

MAGCOST EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS 15.551

BYE 82/05/05. 13.31.10

MAGCHG

MAGCHG records the charge-out information for individual issues of periodicals.

Its main categories are: journal title; year of desired issue; month of desired issue; day of desired issue; and user name or sequence number.

ZONES

```

C>GET,MAGCHG
C>CME,MAGCHG
E>L /1/
1 85 94 98 105
E>PR 6
1 85 94 98 105
1 (TITLE) JOURNAL OF LIBRARIAN CORONAIRES.
85 (YEAR OF DESIRED ISSUE) 1904
94 (MONTH OF DESIRED ISSUE) JAN
98 (DAY OF DESIRED ISSUE) 06
105 (USER NAME) JIM NASSITER

```

LOCATE A CERTAIN TITLE

```

E>L /ENGINEERING NEWS RECORD/
ENGINEERING NEWS RECORD
1981 JAN 29 PARK ED T
E>L
ENGINEERING NEWS RECORD
1982 DEC 17 ED WEINBERG

```

LOCATE AMOUNT OF CHARGED ISSUES IN THE 70s

```

E>ZONE 85 87
E>L /1977;L;L;L;L
ASCE. IRRIGATION
1970 JUN JACOBazzi J
ASCE. COASTAL
1972 AUG JOHNSON CN
ASCE. JOURNAL OF THE HYDRAULICS DIVISION
1970 DEC RAOUL J
ASCE. WATERWAY
1971 MAY JOHNSON CN
ASCE. IRRIGATION
1971 EITEL DF

```

LOCATE ANY ISSUES FOR A CERTAIN MONTH

```

E>ZONE 94 96
E>L /AUG;L;L;L;L
ASCE. COASTAL
1972 AUG JOHNSON CN
FEDERAL REGISTER
1980 AUG 25 BEHM AP BK1 AND 2
SKILLINGS REVIEW
1981 AUG 22 PHILLIS DAVE
EOI.

```

LOCATE TITLES BY EXACT ISSUE DATE

E>L /1981 AUG 22/
SKILLINGS REVIEW
E>L /1981

AUG 22

PHILLIS DAVE

LOCATE TITLES CHARGED TO INDIVIDUALS

E>L /JOHNSON/;L;L;L;L;L;L;
ASCE. COASTAL

1972

AUG

JOHNSON CN

ASCE. WATERWAY

1980

MAY

JOHNSON CN

ASCE. WATERWAY

1971

MAY

JOHNSON CN

ASCE. JOURNAL OF THE WATERWAYS HARBORS AND COASTAL ENGINEERING DIVISION
V101 N2

JOHNSON CN

JOURNAL OF GREAT LAKES RESEARCH

1975

JOHNSON CN V1 N1

JOURNAL OF GREAT LAKES RESEARCH

1976

JOHNSON CN V2 N2

TECHTRANS 74 1 AND 174 9 AND 74 10

JOHNSON CN

E>FILE,0

MAGCHG EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS

7.532

BYE 82/05/06. 06.33.43.

MAGVEND

This is a stacked file using several lines of information to formulate a single record. It is designed to provide mail address labels and to connect with several other periodical files.

The zones include: vendor name; vendor address; city, State, and zip code; and phone numbers.

ZONES AND LINES

```

C>GET,MAGVEND
C>CME,MAGVEND
E>L /1/
1 20 55
E>PR 6
1 20 55
1 (SEQUENCE NR: 333 40 -----)      20 (VENDOR NAME)
1 (SEQUENCE NR: 333 41 -----)      20 (VENDOR STREET ADDRESS)
1 (SEQUENCE NR: 333 43 -----)      20 (VENDOR BOX NUMBER)
1 (SEQUENCE NR: 333 46 -----)      20 (CITY: CHICAGO) 55
(STATE & ZIP: IL 60605)
1 (SEQUENCE NR: 333 49 -----)      20 (PHONE: 8 624 5002) 55
(PHONE: 312 6 25 0090 X9025 JUNE ALBERT)

```

FULL RECORD

```

E>NE 10
333 41 01700      615 N. MICHIGAN ST. SUITE 400
E>U 1
333 40 01700      E.H. BOECKH COMPANY
E>PR 5
333 40 01700      E.H. BOECKH COMPANY
333 41 01700      615 N. MICHIGAN ST. SUITE 400
333 43 01700      P.O. BOX 664      WI 53201
333 46 01700      MILWAUKEE      414 271 7240
333 49 01700      8 362 1012

```

LOCATE AN ADDRESS FOR A TITLE SEQUENCE NUMBER

```

E>L /1700/
333 40 01700      E.H. BOECKH COMPANY
E>PR 5
333 40 01700      E.H. BOECKH COMPANY
333 41 01700      615 N. MICHIGAN ST. SUITE 400
333 43 01700      P.O. BOX 664
333 46 01700      MILWAUKEE      WI 53201
333 49 01700      8 362 1012      414 217 7240

```

LOCATE TITLES ORDERED FROM A SINGLE PUBLISHER

```

E>L /BOECKH/;L;L;L;L;L
333 40 01700      E.H. BOECKH COMPANY
333 40 01750      E.H. BOECKH COMPANY
333 40 01850      E.H. BOECKH COMPANY
EOI.

```

LOCATE VENDORS WITH POST OFFICE BOX NUMBERS

E>L /P.O./;L;L;L
333 43 01700 P.O. BOX 664
333 43 01750 P.O. BOX 664
333 43 01850 P.O. BOX 664
333 43 04700 P.O. BOX 1067. BLAIR STATION

LOCATE A TITLE PRODUCED IN A CERTAIN CITY

E>L /MILWAUKEE/;L;L;L
333 46 01700 MILWAUKEE WI 53201
333 46 01750 MILWAUKEE WI 53201
333 46 01850 MILWAUKEE WI 53201
EOI.

LOCATE TITLES FROM AREA CODE INFORMATION

E>ZONE 55
E>L /414 /;L;L;L;L
333 49 01700 8 362 1012 414 271 7240
333 49 01750 8 362 1012 414 271 7240
333 49 01850 8 362 1012 414 271 7240
EOI.

E>L /271 7240/
333 49 01700 8 362 1012 414 271 7240
E>FILE,0
MAGVEND EDITED AND REPLACED.
C>BYE
JOB PROCESSING CCUS 11.329
BYE 82/05/06. 07.50.13.

ROUTE

ROUTE is a file designed to produce routing for each periodical. It provides each mail stop with a list of titles going to individuals in the vicinity. It also lists all periodicals used by an individual. As a procurement tool, it indicates heavy use for any single title. If issues are missing, it provides a list for mailing tracers.

The zones are: sequence number; copy number; and office symbol. This is followed by eight zones for user sequence numbers.

ZONES

```

C>GET,ROUTE
C>CME,ROUTE
E>L /1/
1 14 20 :30 46 61 76 91 106 121 136
E>PR 12
1 14 20 :30 46 61 76 91 106 121 136
1 (MAGLIST SEQUENCE NUMBER) 333 20 99999
14 (COPY NUMBER) 5
20 (OFFICE SYMBOL) EE
30 41 (USER SEQUENCE NUMBER) 111 10 99999
46 57 (USER SEQUENCE NUMBER)
61 72 (USER SEQUENCE NUMBER)
76 87 (USER SEQUENCE NUMBER)
91 102 (USER SEQUENCE NUMBER)
106 117 (USER SEQUENCE NUMBER)
121 132 (USER SEQUENCE NUMBER)
136 147 (USER SEQUENCE NUMBER)

```

FULL RECORDS

```

E>PR 20
333 20 03500 OC
333 20 03500 PO
333 20 03500 PD 111 10 01700 111 10 04450
333 20 03500 RE 111 10 08550
333 20 03500 AS
333 20 03500 LIB
333 20 03550 LIB
333 20 03600 CO 111 10 00950
333 20 03600 ED
333 20 03600 LIB
333 20 03650 DD 111 10 07650 111 10 01525
333 20 03650 ED
333 20 03650 CO 111 10 00950
333 20 03650 LIB
333 20 03700 ED
333 20 03700 CO 111 10 00950
333 20 03700 LIB
333 20 03750 ED 111 10 07800
333 20 03750 LIB
333 20 03900 DE

```

LOCATE TITLES READ BY DEPARTMENT

E>ZONE 20 21
 E>L /ED/;L;L;L;L;L;L;L
 333 20 04400 ED 111 10 03250
 333 20 04500 ED 111 10 07800
 333 20 04550 ED
 333 20 04800 ED 111 10 08300
 333 20 04850 ED 111 10 01350 111 10 08650
 333 20 04900+ ED 111 10 06300 111 10 080
 50 111 10 08500 111 10 02450 111 10 03100 111 10 03250 111 1
 0 04000
 333 20 04900. ED 111 10 08650 111 10 08950
 333 20 04950 ED 111 10 06900 111 10 08650

LOCATE HEAVILY USED TITLES

E>L /+/;L;L;L
 333 20 04900+ ED 111 10 06300 111 10 07800 111 10 080
 50 111 10 08500 111 10 02450 111 10 03100 111 10 03250 111 1
 0 04000
 EOI.

LOCATE TITLES READ BY AN INDIVIDUAL

E>ZONE 30
 E>L /3250/;L;L;L;L;L
 333 20 02300 ED 111 10 06350 111 10 06300 111 10 078
 00 111 10 06900 111 10 03250 111 10 03550 111 10 04000 111 1
 0 08650
 333 20 04400 ED 111 10 03250
 333 20 04900+ ED 111 10 06300 111 10 07800 111 10 080
 50 111 10 08500 111 10 02450 111 10 03100 111 10 03250 111 1
 0 04000
 333 20 07000 ED 111 10 03100 111 10 03250
 333 20 07500 ED 111 10 03250
 333 20 07850 ED 111 10 07800 111 10 08050 111 10 032
 50

DO NOT CIRCULATE SOME ISSUES

E>L /IF/;L;L;L;L

333 20 00200

LIB

IF BOUND

333 20 01650

LIB

IF BOUND

333 20 02100

LIB

IF BOUND

333 20 03570

LIB

IF BOUND

333 20 03100

LIB

IF BOUND

E>FILE,0

ROUTE EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS 12.232

BYE 82/05/06. 08.58.15.

MAGDATE

The MAGDATE file will provide a listing of titles that have not been received according to scheduled issue dates. When it is completed, the file information will be inserted into this manual.

ZONES

C>GET,MAGDATE

C>CME,MAGDATE

E>L /1/

1 17 23 29 35 41 47 53 59 65 71 77 83

E>PR 14

1 17 23 29 35 41 47 53 59 65 71 77 83

1 (SEQUENCE NUMBER) 333 14 99999

17 (ISSUE PUBLISHED) JAN

23 (ISSUE PUBLISHED) FEB

29 (ISSUE PUBLISHED) MAR

35 (ISSUE PUBLISHED) APR

41 (ISSUE PUBLISHED) MAY

47 (ISSUE PUBLISHED) JUN

53 (ISSUE PUBLISHED) JUL

59 (ISSUE PUBLISHED) AUG

65 (ISSUE PUBLISHED) SEP

71 (ISSUE PUBLISHED) OCT

77 (ISSUE PUBLISHED) NOV

93 (ISSUE PUBLISHED) DEC

E>FILE,0

MAGDATE EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS 6.121

BYE 82/05/06. 09.46.35.

OTHCOST

OTHCOST lists costs for several kinds of materials or services not covered by the monograph or periodical categories. It is for: supplies; adding to an account; certification to receive documents; xeroxing; local travel; memberships; single issues of magazines; maps, drawings; and computer services. To determine whether a purchase order is filed as magazines, monographs, or other, consult the ORDER file. The zones are: requisition number and item number; cost code; appropriation code; purchase order number; exact item cost without shipping; shipping costs; cost code for fund transfers; and a field for various short descriptions.

ZONES

C>GET,OTHCOST
C>CME,OTHCOST
E>L /1/
1 11 33 51 71 90 108 127
E>PR 9
1 11 33 51 71 90 108 127
1 (REQUISITION NUMBER & ITEM NR) 9999 9
11 (COST CODE) VW89 2345 524 9999
33 (APPROPRIATION CODE) 98X4903RF 0879
51 (PURCHASE ORDER NUMBER) 1. DACW34 81M 0333 2. 040593 6 3.140
3 17 4. IMP 5. FREE
71 (EXACT ITEM COST W/O SHIPPING) 000'000'000'000.00+
90 (SHIPPING COST) 000'000'000'000.00+
108 (2ND COST CODE FUND TRANSFER) VW55 9999 999 A029
127. (SHORT DESCRIPTION) 1. SUPPLY 2. ADD 3. CERT 4. XEROX 5
. LOCTRAV 6. MEMBER 7. ISSUE 8. MAP 9. DRAWING

FULL RECORDS

E>PR 8
3092 1 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0256
000000000002.00
3092 2 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0256
000000000002.00
EOI.

LOCATE A REQUISITION NUMBER AND ITEM NUMBER

E>ZONE 1 10
E>L /3092 2/
3092 2 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0256
000000000002.00

LOCATE MONEY APPROPRIATED FOR TITLES IN A FISCAL YEAR

E>ZONE 25 26
E>L /82/;L
3114 VW44 2000 285 8211 96X4902RF LC BO 82 OCT 0131
000000003370.00
3092 1 VW44 2000 275 8204 96X4902RF 0260 DACW23 82M 0256
000000000002.00

LOCATE A PURCHASE ORDER NUMBER

E>ZONE 51 65

E>L /DACW/;L;L

3092 1	VW44 2000 275 8204	96X4902RF 0260	DACW23 82M 0256
000000000002.00			

3092 2	VW44 2000 275 8204	96X4902RF 0260	DACW23 82M 0256
000000000002.00			

EOI.

LOCATE PURCHASE ORDERS FOR A CERTAIN FISCAL YEAR

E>ZONE 58 59

E>L /82/;L

3092 1	VW44 2000 275 8204	96X4902RF 0260	DACW23 82M 0256
000000000002.00			

3092 2	VW44 2000 275 8204	96X4902RF 0260	DACW23 82M 0256
000000000002.00			

LOCATE THE COST OF A TITLE OR TRANSACTION

E>ZONE 71 86

E>L /00/;L;L;L

3114	VW44 2000 285 8211	96X4902RF	LC B0 82 OCT 0131
000000003370.00			

3092 1	VW44 2000 275 8204	96X4902RF 0260	DACW23 82M 0256
000000000002.00			

3092 2	VW44 2000 275 8204	96X4902RF 0260	DACW23 82M 0256
000000000002.00			

EIO.

E>FILE,0

OTHCOST EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS 7.733

BYE 82/05/06. 11.27.32.

OTHCHG

OTHCHG is a charge-out record for categories mentioned in OTHCOST. In addition, it is used for uncataloged documents such as numbered series included in official bibliographies. The categories or zones are: title; year of publication; short series name or number; and user name or sequence number.

ZONES

C>GET,OTHCHG	
C>CME,OTHCHG	
E>L /1/	
1 81 87 105	
E>PR 5	
1 81 87 105	
1 (TITLE)	TRANSFER TO THE FUTURE.
81 (YEAR OF PUBLICATION)	1904
87 (SHORT SERIES NAME NUMBER)	GLERL 27
105 (USER NAME)	SAM LIVERMORE

FULL RECORDS

E>PR 8	
NEW OBSERVATIONS ON THE DAILY VARIATIONS OF NATURAL ICE ALBEDO	
1980 GLERL 27	KANGAS JW
PORT SERIES. BUFFALO	
9999 BRH	MCINTYRE RM
PORT SERIES. CLEVELAND	
9999 BRH	MCINTYRE RM
1978 CERC TP 78 2	JOHNSON CN
1978 CERC TP 78 2	JOHNSON CN
FILE	
UNCAT	
1980 CETA 80 5	JOHNSON CN
9999 CERC SR 1	JOHNSON CN

LOCATE A TITLE BY ONE WORD

E>L /ICE/	
NEW OBSERVATIONS ON THE DAILY VARIATIONS OF NATURAL ICE ALBEDO	
1980 GLERL 27	KANGAS JW

LOCATE A TITLE BY YEAR OF PUBLICATION

E>ZONE 81 84

E>L /1980/;L;L;L

NEW OBSERVATIONS ON THE DAILY VARIATION OF NATURAL ICE ALBEDO

1980 CETA 80 5

JOHNSON CN

EVALUATION OF GEOPHYSICAL METHODS FOR CAVITY DETECTION WES FACILITY

1980 WES TRGL 80 4

SIMPSON JW

CONCRETE ROCK TESTS MAJOR REHABILITATION. DRESDEN ISLAND. ILL WATERWAY C

HICAGO 1980 WES MPSL 80 8

SIMPSON JW

LOCATE SHORT CORPORATE ENTRIES

E>ZONE 87 104

E>L /CERC/;L;L;L;L

1978 CERC TP 78 2

JOHNSON CN

1978 CERC TP 78 2

JOHNSON CN

9999 CERC SR 1

JOHNSON CN

9999 CERC TM 60

JOHNSON CN

9999 CERC TM 51

JOHNSON CN

LOCATE USERS

E>L /JOHNSON/;L;L;L

1978 CERC TP 78 2

JOHNSON CN

1978 CERC TP 78 2

JOHNSON CN

1980 CETA 80 5

JOHNSON CN

9999 CERC SR 1

JOHNSON CN

E>FILE,0

OTHCHG EDITED AND REPLACED.

C>BYE

JOB PROCESSING CCUS

BYE 82/05/06. 13.45.36.

PIR2

The file is composed of TITL2 and SHELF records. When a book is removed from the collection, SHELF and/or TITL2 records are moved to PIR2. The file furnishes volume count information.

The categories are: Library of Congress catalog number and line number, title; Library of Congress catalog number and line number, subtitle, etc., and volume count; Library of Congress catalog number and line number, edition year, property number, and cost.

ZONES AND LINES

C>GET,PIR2
C>CME,PIR2
E>L /1/
1 10 40 50 70 110
E>PR 4
1 10 40 50 70 110
1 (CAT NR & LINE NO: 337 01) , 10 (LC NR: KF62 W45) , 40 (TITLE: USCA)
,,, 110 (ENTRY DATE: OCT81)
1 (CAT NR & LINE NO: 337 02) , 10 (LC NR: KF62 W45) , 40 (SUBTITLE: TI
TLE 11. SECTION 5) ,,,, 110 (VOL CT: 000'000'001)
(CAT NR & LINE NO: 337 03) , 10 (LC NR: KF62 W45) , 40 (EDITION: 1966
) , 50 (PROP NR: M66D32) , 70 (COST: 000'000'000'003.00)

TWO FULL RECORDS

E>PR 8		
337 01	KF62 W45	UNITED STATES CODE ANNOTATED.
337 02	KF62 W45	TITLE 11. BANKRUPTCY.S1-31
		000000000
337 03	KF62 W45	1966 M66D32 0
00003.00		
337 02	KF62 W45	TITLE 11. BANKRUPTCY. S101-103
		000000001
337 03	KF62 W45	1953 M87D56
00003.00		

LOCATE A CERTAIN LIBRARY OF CONGRESS NUMBER

E>L /KF62 W45/
337 01 KF62 W45 UNITED STATES CODE ANNOTATED.

LOCATE A TITLE BY ONE WORD

E>ZONE 40
E>L /CODE/;L;L
337 01 KF62 W45 UNITED STATES CODE ANNOTATED.
EOI.

LOCATE TITLE BY SEARCHING SUBTITLE

E>ZONE 40			
E>L /TITLE 11/;L			
337 02	KF62 W45	TITLE 11. BANKRUPTCY.S1-31	
		000000001	
337 02	KF62 W45	TITLE 11. BANKRUPTCY. S101-103	
		000000001	

LOCATE 1960s VINTAGE VOLUMES

E>ZONE 40				
E>L /196/;L;L				
337 03	KF62 W45	1966	M66D32	0
00003.00				
337 03	KF62 W45	1969	M69D23	0
00003.00				
337 03	KF62 W45	1968	M69D14	0
00003.00				

LOCATE VOLUMES FROM PROPERTY RECORDS OF THE 60s

E>ZONE 50 51				
E>L /M6/;L;L;L				
337 03	KF62 W45	1966	M66D32	0
00003.00				
337 03	KF62 W45	1969	M69D23	0
00003.00				
337 03	KF62 W45	1968	M69D14	0
00003.00				
EOI.				
E>FILE,0				
PIR2 EDITED AND REPLACED.				
C>BYE				
JOB PROCESSING CCUS	9.255			
BYE 82/05/07. 08.34.38.				

ORDER

ORDER is the key transaction file that explains what systems are used for any purchase. (In-depth procedural explanations are found in another publication).

This file is a group of eleven record lines that is designed to provide mail labels and other necessary information. Once entered the printout copy is attached to requisition forms. If the procurement department is located in another city and circumstances permit, a mode of electronic mail can eliminate the need of paperwork and postage.

The fields are: requisition date; publication type; account type; title; estimated cost; justification; office symbol of requester, requester name; vendor name and address; vendor phone.

FULL RECORD

```
E>ZONE 1 9  
E>L /3286/;L;L;L;L;L;L;L;L;L;L;L;L;L;L;L;l;L;L;  
3286      01    17DEC82 MONO      CW  
3286      02    DATA PROCESSING TECHNOLOGY AND ECONOMICS BY PFISTER PAPE  
RBACK EDITION  
3286      06    000000000030.00  
3286      08    TO ANSWER ECONOMIC VALUE OF VARIOUS ADP EQUIPMENT WHEN J  
USTIFYING.  
3286      20    ADP          FRED FEND  
3286      40    DIGITAL EQUIPMENT CORPORATION  
3286      43    12-A ESQUIRE RD.  
3286      45    BILLERICA MASS 01862  
3286      47    9 1 800 343 8322  
EOI.  
EOI.  
EOI.  
EOI.
```

LIST DATE, PUBN TYPE, ACCOUNT

E>ZONE 11 12

E>L /01/;L;L;L;L;L;L;L;L;L;L

3205	1	01	4OCT82	MONO	
3205	2	01	4OCT82	MONO	
3205	3	01	4OCT82	MONO	
3206X		01	4OCT82	CONTIN	CW
3207 1X		01	4OCT82	CONTIN	CW
3207 2X		01	4OCT82	CONTIN	CW
3208X		01	4OCT82	MONO	CW
3209		01	5OCT82	MONO	CW
3210		01	6OCT82	OTHER	CW
3211		01	6OCT82	OTHER	CW
3212 1		01	6OCT82	PERIO	CW
3212 2		01	6OCT82	PERIO	CW
3212 3		01	6OCT82	PERIO	CW

LIST TITLES

E>ZONE 11 12

E>L /02/;L;L;L;L;L;L;L;L;L

3205	1	02	ECONOMIC ANALYSIS FOR FISHERIES MANAGEMENT PLANS. WRONG BOOK RETURNED 7DEC82.		
3205	2X	02	FUTURE ENERGY ALTERNATIVES.		
3205	3X	02	NATURAL RESOURCES AND ENERGY		
3206X		02	DIRECTORY OF SPECIALIZED AMERICAN BOOKDEALERS 81-82		
3207 1X		02	DIRECTORY OF DIRECTORIES 1982		
3207 2X		02	INDEXES ABSTRACTS AND DIGESTS		
3208X		02	PURE AND APPLIED SCIENCE BOOKS 1876-1982.		
3209		02	ANSI A58.1 1982 MINIMUM DESIGN LOADS FOR BUILDINGS ...		
3210		02	SERVICE FOR JULY 1982		

E>

LIST APPROXIMATE COST

E>ZONE 11 12

E>L /06/;L;L;L;L;L;L

3205	1	06	
3218	1	06	000000000086.00
3218	2	06	000000000080.00
3219		06	000000000385.02
3220		06	000000000499.00
3221		06	000000000025.00
3222		06	000000000019.00

LIST JUSTIFICATIONS

TOP
E>ZONE 11 12
E>L /08/;L;L;L;L;L;L
3205 1 08
3245 1X 08 TO DEVELOP POSSIBLE SITES AS EMERGENCY RELOCATION SITES..
3249 08 NEEDED TO APPRAISE FARMLAND.
3256 08 THIS WILL AID IN DEALING WITH HONEYWELL USERS IN S
ITE COOP PLANS
3257 08 TO PLOT COST BENEFIT ANALYSES ON CORPS PROJECTS.
3257 2 08 TO PROGRAM USING THE EKS OR HONEYWELL SYSTEM.
3262 1 08 TO MANAGE THE NCD PERMIT DATA SYSTEM.
E>

LIST DEPARTMENTS & REQUESTERS

E>ZONE 11 12
E> /20/;L;L;L;L;L;L
3205 1 20 ED W OWEN SCOTT
3206X 20 LIB
3207 1X 20 LIBRARY
3208X 20 LIBRARY
3209 20 ED T JOE JACOBazzi
3210 20 LIBRARY
3211 20 LIBRARY

LIST VENDORS

E>ZONE 11 12
E>L /40/;L;L;L;L;L;L;L;L
3205 1 40 ANN ARBOR SCIENCE
3206X 40 ARCO
3207 1X 40 GALE
3208X 40 BOWKER
3209 40 AMERICAN INSTITUTE OF STEEL CONSTRUCTION
3210 40 LOCKHEED DIALOG
3211 40 LOCKHEED DIALOG

LIST VENDOR STREET ADDRESSES

E>ZONE 11 12
E>L /43/;L;L;L;L;L;L
3205 1 43 8900 MANCHESTER RD.
3256 43 25659 MARINE VIEW DRIVE
3262 1 43 1250 BROADWAY
3262 2 43 1250 BROADWAY
3269X 43 P.O. BOX 1235
E>

LIST VENDOR CITY, STATE, & ZIP CODES

E>ZONE 11 12
E>L /45/;L;L;L;L;L;L
3249 45 ST. LOUIS MO 63144
3256 45 KENT WA 98031
3262 1 45 NEW YORK NY 10001
3262 2 45 NEW YORK NY 10001
3269X 45 COLORADO SPRINGS CO. 80901
3271X 45 CHICAGO IL 60640 9981
E>

LIST VENDOR PHONE NUMBERS

E>ZONE 11 12
E>L /47/;L;L;L;L;L;L
3249 47 314 968 1000
3256 47 8 206 839 6726 EUNICE FICHTEN CORRESPONDING SECRETARY
RY
3262 1 47 8 212 736 4433
3262 2 47 8 212 736 4433
3269X 47 8 303 475 7230
3277 1 47 8 202 565 2539

LIST ORDERS FOR ONE DATE

ZONE 15 24

E> /17DEC82/;L;L;L;L;L

3285	01	17DEC82	OTHER	IMP
3286	01	17DEC82	MONO	CW
3287X	01	17DEC82	MONO	FREE
EOI.				
EOI.				
EOI.				

LIST ORDERS FOR PERIODICALS

E>ZONE 25 34

E>L /PERIO/;L;L;L;L;L

3212 1	01	6OCT82	PERIO	CW
3212 2	01	6OCT82	PERIO	CW
3212 3	01	6OCT82	PERIO	CW
3217	01	5NOV82	PERIO	CW
3218 1	01	5NOV82	PERIO	CW
3218 2	01	8NOV82	PERIO	CW

LIST ORDERS FOR MONOGRAPHS

E>ZONE 25 34

E>L /MONO/;L;L;L;L;L

3205 1	01	4OCT82	MONO	
3205 2	01	4OCT82	MONO	
3205 3	01	4OCT82	MONO	
3208X	01	4OCT82	MONO	CW
3209	01	5OCT82	MONO	CW
3213X	01	6OCT82	MONO	CW

LIST ORDERS USING CIVIL WORKS FUNDS

E>ZONE 35

E>L /CW/;L;L;L;L;L

3206X	01	4OCT82	CONTIN	CW
3207 1X	01	4OCT82	CONTIN	CW
3207 2X	01	4OCT82	CONTIN	CW
3208X	01	4OCT82	MONO	CW
3209	01	5OCT82	MONO	CW
3210	01	6OCT82	OTHER	CW
3211	01	6OCT82	OTHER	CW

LIST ORDERS USING SPECIAL ACCOUNTS

E>ZONE 35

E>L /ACCT/;L;L;L;L;L

3245 1X	01	16NOV82	MONO	ACCT
3245 2	01	16NOV82	MONO	ACCT
3245 3X	01	16NOV82	MONO	ACCT
3245 4	01	16NOV82	MONO	ACCT
3245 5	01	16NOV82	MONO	ACCT

IS A CERTAIN BOOK ON ORDER

E>ZONE 1

E>L /DATA PROCESSING/;L;L;L;L

3286 02 DATA PROCESSING TECHNOLOGY AND ECONOMICS BY PFISTER PAPE
RBACK EDITION

EOI.

EOI.

EOI.

HOW MANY BOOKS COST \$30.00

E>L /000000000030.00/;L;L;L;L

3286 06 000000000030.00

EOI.

EOI.

EOI.

EOI.

WHAT ORDERS COME FROM A DEPARTMENT

E>ZONE 15 24

E>L /PD/;L;L;L;L;L

3221	20	PD ER	GENE FLEMING
3257	20	PD PF	BARRY PRITCHARD
3263X	20	PD ER	GENE FLEMING
3278 1X	20	PD ER	DENISE WHITE

WHAT ORDERS COME FROM AN INDIVIDUAL

E>ZONE 25 34
E>L /FRED FEND/;L;L;L
3286 20 ADP FRED FEND
3287X 20 ADP FRED FEND
EOI.

WHAT IS THE VENDOR ADDRESS

E>ZONE 15
E>L /DIGITAL EQUIPMENT CORPORATION/
3286 40 DIGITAL EQUIPMENT CORPORATION
E>NE
3286 43 12-A ESQUIRE RD.
E>NE
3286 45 BILLERICA MASS 01862
E>NE
3286 47 9 1 800 343 8322

WHAT VENDOR IS ON A KNOWN STREET

E>L /ESQUIRE RD./;L;L
3286 43 12-A ESQUIRE RD.
EOI.
EOI.

WHAT VENDOR IS IN A KNOWN CITY

E>ZONE 15
E>L /BILLERICA/;L;L;L;L
3286 45 BILLERICA MASS 01862
EOI.
EOI.
EOI.
EOI.

WHAT VENDOR IS IN A KNOWN STATE

E>ZONE 15
E>L /MASS/;L;L;L;L
3286 45 BILLERICA MASS 01862
EOI.
EOI.
EOI.

WHAT VENDOR IS IN A KNOWN ZIP-CODE

E>ZONE 15
E>L /01862/
3286 45 BILLERICA MASS 01862

WHAT VENDOR HAS AN 800 PHONE NUMBER

ZONE 15
E>L / 800 /;L;L;L
3286 47 47 9 1 800 343 8322
EOI.
EOI.

LAWSHF AND MILSHF

LAWSHF is a shelf listing of law materials purchased by the Civil Works account or received gratis. MILSHF is for titles received from the Judge Advocate General.

Titles must be updated as a service or monographic if specified in the SHELF file.

The SHELF file contains a cross-reference to LAWSHF and MILSHF.

The complete record on any volume is made of multiple lines of records including volume count.

These files are being tested, and will be available in the near future.

LAWOUT AND MILOUT

LAWOUT and MILOUT are exactly like the LAWSHF AND MILSHF files except that these records have been moved from the shelf files to present a list of volumes for disposal. This category of files recommends destruction of volumes.

If a volume enters the system in the LAWSHF file, it exits it in the LAWOUT file when no longer needed.

LAWSAVE AND MILSAVE

LAWSAVE and MILSAVE files recommend to the property disposal unit that lists of these tiles be circulated in accordance with the regulations to other potential users before a destruction order is issued.

